Tuesday, Oct 20, 2020

**Brighouse Parent Advisory Council Minutes**

**Held By Zoom Video Conferencing (Due to COVID-19)**

**5:00pm**

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**In attendance: Hayley, Chris, Mariya, Mr. A, Mrs. Tse, Megan**

**• Reports**

* **Chair**
  + Received a lovely thank you letter from Alex Guo for Brighouse Scholarship
  + Gaming grant received – note they said gaming $ can be used for virtual field trips as long as it is not direct curricular content
* **Admin**
  + 514 current students; 370 onsite, 144 transitional. 16 returned in first return cycle. Next cycle is Nov 16, then Feb 1
  + 36 staff members. Waiting for second intake before photo day, pushed to Nov 27
  + Nov 10 Remembrance Assembly, done virtually; Mrs. Anderson co-ordinating. Possibility of parents being able to join if it’s a live stream or link…details to follow
  + Halloween Day – some teachers requested for individual drinks/snacks for ‘party’ - school has agreed to support and pay for that
  + Every student should have by now received 2-3 reusable masks given by the school
  + First garden session was on Monday with “Ann”. Usual cost is $3000, but they gave us credit for Spring Lesson missed, so cost is only $1250!
  + Health and Safety – fire and earthquake drill run last week; new meeting protocol – used to meet on basketball court in rows, but with Covid and school growth – so now meeting at small playground as centre, and rows out.
  + Reporting policy meeting: parent info session on Thursday. Traditional system is 3 reports, and 2-3 conferences, with alternate system being e-portfolio and a proficiency scale. This year we have 9 classes participating in alternate system.
  + Ministry has approved both ways, but families need to be aware of differences between classes.
  + Conferences have started by Zoom, transitional conferences starting in a few weeks due to their later start
  + Class Review: end of October – chance for staff to discuss kids from a strength based perspective
  + Framework for Enhancing Student Learning: District level program which helps each school tell its individual story, roadmap for enhancing learning experience (Brighouse: Literacy and Engagement)
* **Treasurers Report**
  + Gaming almost at $14,000.
  + Camp Jubiliee still slated for June, but will have to wait and see if it can go: $2600 currently reserved
  + Garden: $1250;
  + Cultural events - leave at $1500 – hopefully can be used with a zoom function
  + General account $20,000 or so; no fundraisers currently planned, and all cheques have been zero’d off from last year
  + If we want to offer each teacher more than $200 as normal (eg $300), we would likely eat almost all of our reserve budget
  + Keep $150 for speakers fund
  + $1000 Community event – keeping in budget in hopes we can do it
  + Delete chess item leftover from last year
  + Delete dance program $1500 for now as it’s not for this COVID year
  + Parent Conferences – hoping to use PAC teacher appreciation fund to provide snacks etc for staff - approved
  + Outside equipment updating: can use Gaming account $, currently $3000 left over; Going with $500 for now for this.
  + Purdy’s fundraiser – Hayley offering to head up as it’s all online this year. Approx 25% goes to the school…money from this could go towards sports equipment etc.
  + Mrs. Tse: we Could also do the Gift Card fundraiser if we are sorting anyways? Progressive Fundraising…School gets small % of gift cards sold
  + Megan – started looking into a few places (poinsettias?) but no response back…also another: Mother’s Day Tea as a take home package.
  + On the Go first-aid – Babysitting course, all online now. Can charge $65, cost is at $43 – not sure of interest about this yet.
  + Motion: Accept the current budget as presented by Mariya for the 2020/2021 year; approved

# Old Business

# Playscapes – Chris found company called Squareone Paving that does Thermoplastic asphalt playscapes, will follow up with a specific quote for some items

# First speaker – Safer Spaces – Nov 26, 7:30-8:45 – she needs approx. attendees and email addresses, she also said no minimum needed…even if only 2 she will host. Chris to put it up on Website, Hayley to give Admin write up to add to next newsletter

# Update to website – Chris to keep doing

# Gardening: PAC garden…Ann and Queenie have area suggestions, how to proceed? Who to talk to? – Mrs. Tse to get a list of suggestions to bring back to Mariya and discuss with other PAC gardening enthusiasts

* **New (Bad) Business:**
  + Mariya will likely be stepping down from Treasurer later this school year ☹ We will need to have someone step up to shadow and take over
* **Next Meeting:** 
  + Tuesday Nov 17 5:00pm via Zoom