Tuesday, June 16, 2020

**Brighouse Parent Advisory Council Minutes**

**Held By Zoom Video Conferencing (Due to COVID-19)**

**1:00pm**

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**In attendance: Hayley, Chris, Mariya, Mr. A, Mrs. Tse, Laura Grant**

**• Reports**

* **Chair**
  + Email sent around to join today’s meeting, 4 responses back, no nominations for Executive positions.
  + For Board games, Hayley has printed labels for every game stating they are donated by the 2019/2020 PAC
  + June 5 was communicated to teachers for Board Games receipts – we have had one receipt come in after, but Hayley will be able to move things around
  + Next Tuesday is last day for teachers to submit classroom receipts
  + Hayley taking on sorting out all the boxes and organizing
* **Admin**
  + Camp dates updated – June 7-9 next year, payments won’t be due until after January 2021
  + Will rearrange all the water-safe dates etc
  + Report cards: they will look different than usual, possibly not as rich and detailed as required before
  + Final term overall year mark will basically be the same as term 3, with possibly a few exceptions
  + SRPP pilot reports – will be uploaded to their portfolios – all by Thursday/Friday next week
  + Letter to come this Thursday as to report card pick up procedures
  + THANK YOU! To each of the PAC for their tireless work!
  + Trying to hire two more staff members
  + District planning for next year, all contingencies (virtual only learning, in class, or hybrid), but no decisions will be made until late summer.
  + Year-end video still in the works – one more call coming out for additions to put in
* **Treasurers Report**
  + Drexoll has not deposited their large cheque yet;
  + Mr. Der and some Brighouse cheques have yet to be deposited, due to COVID restrictions.
  + Some teachers put receipts in for things booked that didn’t happen (eg transportation for field trips)
  + Questions about thank you for teachers – do we want to do thank you’s for then ($20) –7 teachers leaving. Hayley to purchase 8 (2 extra’s in case of future use) and also some cards to be signed
  + School Garden program – Receipt submitted ($40.41) but there hasn’t been approval beforehand. Vote to approve for this year, but in future all garden items must be approved as a line item beforehand.
  + Mr. A to still give receipts for iPad’s.

**• Old Business**

* **Elections** 
  + All executive members are willing to continue on in their roles. No other nominations so each are voted in by acclimation
* **Next Year and our Next Meeting**
  + Do we need another for this year?
  + Laura putting together a calendar not for the new year – will be sent to PAC for discussion on what possible things we might do for next year…unsure of what school will look like though
  + First day of School Sept 8 – goal is for PAC exec to have a meeting in the week before to discuss…tentatively set for Wednesday Sept 2…time is TBA

Next meeting Wed Sept 2 @ ? by Zoom?