Tuesday, April 28, 2020

**Brighouse Parent Advisory Council Minutes**

**Held By Zoom Video Conferencing (Due to COVID-19)**

**10:00am**

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**In attendance: Hayley, Chris, Mariya, Winnie, Mr. A, Mrs. Tse**

**• Reports**

o Treasurer

* Paying any outstanding receipts – bring/send to Mr. A, Laura will give funds to teachers, keep records so that we can track who is owed what
* Agreed to freeze accounts as much as possible during this period until we have a better idea of finances, what the remainder of the year will look like
* Garden lessons line item – they will give us a credit for missed lessons for this year carrying forward to next year
* Teacher $200 line item – wait until June, requesting teachers not use this right now
* Voted to move all $5400 from board game allotments from general to gaming account as it has better cash flow right now, and it qualifies.
* We will still be giving Richmond High Grant
* Keeping $500 graduation gift, working out details of what that looks like until later
* Also continuing to allocate for Benevolence Fund ($400) to help those families struggling with COVID-19 (groceries, etc). Mr. A to take care of logistics, PAC just giving $

o Chair

* Obviously lots of questions about when/if we will be going back to school this year, but nothing decided as yet
* Spirit Wear has arrived and needs to be sorted and distributed
* Board games in limbo right now (see item below)
* Need to establish how and when to hold elections for next year

o Admin

* The school is currently one of three operating in the district to support essencial service worker children, plus vulnerable
* Request for PAC – encouraging message to families? Email or video out asking for parent concerns, questions
* Tech questions Ms Tse will answer, Anxiety etc Mrs. I can do
* Teachers and EA’s working hard doing many Zoom meetings with students, staff
* Starting planning for next year – 22 divisions planned (same as this year), 500 students enrolled
* Outdoor learning centre (logs structure) being built, will be done before September
* Ms. Tse – maybe we should organize a photo collage of all the people wearing their Spirit Wear to send out?

**• Old Business**

o Board Games

* Email sent to Drexoll games requesting a status update of our ordered games – no response as they are temporarily closed due to COVID-19
* To recap:
* 8 teachers we shopped for/ordered for
* 11 self-purchased or indicated they would
* 9 unknown

o Munch N’ Lunch

* Cancelled for now as Hayley has used Square to set up spirit wear sales
* Hot Lunch Lady – Hayley will look into possibly using it as a hot lunch service for families, basic same idea as Libby Foods and Nova Foods, runs itself so hands off for PAC
* Hold off on this item until May or June meeting before final decisions, but general thought is to finish the purchases equitably this school year if possible

o Spirit Wear

* Total of 57 orders received
* Hayley offered to come to school to pick up, and sort into orders
* 9 orders from Burkeville, so hand delivery is easy for those
* Hayley and Chris to sort and label and drop back off at the school and ask families to pick up

Next meeting May 19 @ 11:00am by Zoom