Tuesday, September 28, 2021

**Brighouse Parent Advisory Special Meeting**

**Agenda**

# Introductions & Welcome

PAC Executive

Chairperson: Hayley Atkinson

Secretary: Chris Hawkey  
Treasurer: Patrick Soong

* Land Acknowledgement
* Quick introduction to Microsoft Teams

# Reports

# Chair

# Brighouse Scholarship awarded at end of last year to Bonnie Qui - Letter from her read out in appreciation of the Brighouse PAC

# Admin

# Busy startup - hoping for more normal year but pandemic still causing difficulties for all aspects of school life

# Now at 23 divisions – one more than last year - 545 students, 5 new students by Monday, processed more than 90 in/out since June

# Ms. Elliot, new band teacher – Ms. Anderson is still around but only 1 day/week

# Mr. Thesiger is still on leave for a few weeks – Ms. Wong in for him

# Mrs. Mantis also away unexpectedly – Ms Syed in for her

# Many new ELL/Resource teachers too

# Also EA team – Mrs. Duncan and Mr. Charleston were leaving but we managed to get them back

# This Thursday National Reconciliation Day – there will be age-appropriate discussions, teaching, guest teachers and programs to learn more about it happening all throughout the school – Also virtual “assembly” happening during the day tomorrow to mark it as a school

# Kevin Lameroux TED talk is available to everyone who wants to learn more

# Friday is Terry Fox Run – bumped from September 29, but Friday will focus on that day now.

# Garden program – PAC helping to support, used to be called Richmond Food Society – special guest speaker and gardener comes out 10 times a year with 4 classes…everything garden-related learning.

# FSA (Foundation Skills Assessments) happening Oct 4-Nov 5 only for Grade 4 and Grade 7 – Numeracy, Writing and Reading components mixed online and written

# Expansion of Brighouse – school is expected to gain 90 students over the next 5 years.

# There will be two portables added next year near garden area to accept growth

# by 2025 should have expansion of 6 classes (net 4 classes as the two new classes in the NLC would be returned to be Neighborhood Learning Centre)

# Growth of new permanent classrooms would expand out from front of school onto garden area - Capital planning by 2023 with some more concrete plans for what it would look like.

# NOTE\* because we would be losing garden space to the portables/capital expansion, highly likely the district would pay to replace our garden area somewhere else. This will likely happen early next year.

# Parent teacher conferences will require early dismissal by 1 hour, and will be held Oct 20 and 21st. We are not sure what format they will take (in person, Zoom, Teams, etc)

# Old Business

# Playscapes Update

# The new playscape thermoplastic structure was installed over the summer, PAC paid the deposit, school paid the remainder. It is getting play and has been well received

# Playground

# PAC committed $4000 (addition to the money already paid for the playscapes), for playgrounds; this will amount to approx. $17,000 total with contributions from the school

# Letter from grade 6/7 advocating for accessible playground equipment – follow up to happen as we move forward with plans for this

# Playground Companies are quite busy so we would aim for Spring at the earliest if we are able to raise funds and come up with a plan, though likely into the following year and beyond if we want a cohesive larger scale plan (see PAC Goals below)

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* **New Business**
  + Budget Review
    - Patrick presented current budget and plan.
    - Chris – Call motion to accept the budget for the 2021/2022 school year – Patrick Seconded – majority in favor, none against
  + Discussion:
    - Fundraising Goals
      * Repairs to broken playground equipment? Mr. F to look at and address anything unsafe there
      * Container is being used as a play structure, Mr. F to continue to address this

* + - PAC Goals
      * First and foremost, we need to grow the PAC base so it is not just the Executive participating – to look for ways to engage everyone like we used to have during Pizza days
      * Second we need to increase our funds from last year if we wish to offer same level of support for programs and teachers
      * We need more playground space, especially as we are projected to grow as a school
      * part of planning is to maybe spread out the playgrounds to the west, so there is some separation between the two
      * Will likely need $150,000-$200,000 to do a major playground
      * Hope would be to get to the top of the annual ministry grants for this
      * Would need to see if city owns any of our playgrounds, and if they would contribute to a future capital expenditure
      * Jeannette Hatol Question – any possibility of staggering the recess times? – Mr. F encouraging older kids to be using other areas as well; staggering presents challenges with teacher breaks and supervision.
  + Survey
    - Hayley outlined major choices presented on Fundraising ideas, and will be included in the survey being sent out to parents
    - Other ideas: Krispy Kreme Donuts?
    - Request to submit ideas via email to the pac – our email address is [brighousepac@gmail.com](mailto:brighousepac@gmail.com)
    - Thoughts on Survey? Mr. F says looks good, will communicate with Hayley on getting it sent out using Google Docs
* **Anything else?**
  + - Great to see a large turn-out (over 40 people at start of meeting!) Thank you!
* **Tentative Date of next meeting, contingent on survey results**
  + **:** Monday, October 25, 7:00pm